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Executive Registry

67-5395

16 NOV 1967

**MEMORANDUM FOR: Deputy Director for Plans**

**SUBJECT: DCI Briefings on Program Management**

**REFERENCE: Memorandum dated 14 September 1966 from  
ExDir-Compt., Same Subject**

1. The Director has asked that a schedule of briefings be established, similar to last year's, on Directorate program management developments. These briefings are an important part of the Agency's planning and programming system, since they provide an opportunity for the Director to be apprised of your progress and problems during the past year and of future plans and objectives.

2. In addition to reporting on your total program, the following subjects might be considered for special treatment.

a. Management actions resulting from the IG survey of Agency proprietaries.

b. The status of the development of a comprehensive air plan for the Agency.

c. The results of the recently concluded study of the CS project approval system; proposed changes, if any, in the scope, timing and form of review, financial thresholds, and in delegations of authority.

d. Impact of recent budget cut on Directorate programs, present and future.

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ER via R.B.

25X1 3. The briefings will take place in December. You will be advised of the specific day and hour as soon as this can be arranged with the Director. The reports are to be made orally and planned so that the presentation does not exceed two hours. You should have your Planning Officer contact [redacted] Chief, Planning and Programming Division, O/PPB, for further information.

25X1 2s/ L. K. White

L. K. White  
Executive Director-Comptroller

25X1 O/PPB/PPD/[redacted]/rjb (16 Nov. 67)

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